



FREE CHECKLIST · SUMMARY

Human-approval architecture checklist for AI agents

28 checks in ten groups. Reads run; writes wait for a person.





GROUPS 1 - 3

What the agent may touch, and what the approver sees.

01

Action classes

Every tool labeled read, write or irreversible; no approve-all shortcut.

02

Approval screen

The exact action, real approve/edit/reject, one version per approval, pending items expire.

03

Tools and credentials

One job per tool, keys no wider than the tools, write keys with the executor.



GROUPS 4 - 6

Validate it, compute it in code, cap it.

04

Validated outputs

Schema check before any tool, allow-listed values, missing information stops the flow.

05

Business rules

Prices and limits in code; rules enforced by tools, not the prompt.

06

Budgets

A ceiling per run and per day, and hitting it tells someone.



GROUPS 7-10

Record it, recover from it, test it.

07

Audit trail

Every run rebuildable from the log; every write has an approver; refusals stored.

08

Failure handling

Execute once, check unknown results before a retry, report failures, know the undo.

09

Testing

Tests for the gate itself, and a fixed set of awkward inputs on every change.

10

Incident response

An off switch someone can find, and a new test after each incident.



PATTERNS FROM OUR BUILDS

Four public hackathon builds, one habit.

QP

QuotePilot AI

Code sets price and availability; a person approves before the simulated send.

TC

ThesisCircuit • paper trading only

A deterministic risk governor decides; a rejection is an audited NO TRADE.

CA

CivicAI Readiness Blueprint

Local scoring that keeps working when the model is unavailable.

LS

LockSmith

Fixed rules decide what is risky, and re-check the AI's rewrite.



AFTER THE REVIEW

Fix what a mistake can reach **first**.

Action classes and credentials, then the audit trail, then the rest. Run the list again with each new tool, model or key. Every check, with why and how, is on the page.

[Read the full checklist →](#)

teqprotech.com/resources/ai-agent-human-approval-checklist

